

## **Declaration of Use of Generative Artificial Intelligence (GAI)** – valid version from 1 November 2025

### **Use of Generative AI (GAI) in final Projects (BSc) and theses**

DTU permits the use of generative AI in academic projects, provided that current guidelines for responsible and transparent use are followed.

### **Declaration and Documentation**

If you use GAI tools in your project, this must be clearly declared. This can be done in the introduction, methodology section, as a concluding statement in the report, or by attaching a completed declaration template as an appendix. The purpose is to provide the reader with a clear understanding of whether and how GAI contributed to the final product.

Please note that your supervisor may require you to submit a declaration even if you have not used GAI. In such cases, simply tick the box indicating that GAI was not used, and you do not need to complete the rest of the template.

### **Responsibility and Assessment**

GAI must not be listed as a co-author, and you as the student are fully responsible for all content in your assignment. The use of GAI will not be part of the assessment – evaluation is based solely on the learning objectives stated in the course description or curriculum. The declaration serves only to ensure transparency and compliance with exam regulations.

### **Reflection and Methodology**

In projects where GAI is integrated into the academic approach, you may be required to reflect on your use of GAI as part of the methodology section. Ask your supervisor whether this applies to your project.

### **Important Considerations**

Always consult the current rules and guidelines for using GAI:

[DTU Library – AI and referencing.](#)

- Do not share sensitive personal or confidential information with GAI tools.
- If you have used GAI for text generation, explain how and for what purpose – and follow the rules for proper paraphrasing.
- For direct quotes from GAI-generated text, cite the source and tool used according to the relevant referencing style (APA, MLA, etc.).

### **How to Declare the Use of GAI Tools**

In your declaration of GAI tool usage, you must at a minimum:

1. Indicate whether you have used GAI.
2. Specify which technology/tool you have used.
3. Describe how the information was generated, including the input provided, and explain how the output was used in your assignment.



**You must use the designated template when submitting your declaration.**

It is recommended that you and your supervisor agree on the form of documentation of the use of AI in writing in the project agreement. Insert below the text from the project agreement regarding documentation of AI

**Insert text from the project agreement regarding documentation of AI**

[illegible]

### Declaration of Use of Generative AI Tools

- ☐ I/we have used generative AI as a tool or aid (please tick the box)
- ☐ I/we have NOT used generative AI as a tool or aid (please tick the box). In this case do not fill out the rest of this template.

*List the GAI tools used (include version):*

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**I/we have used GAI tools in the following way (please tick the boxes):**

## Examples of Use of Generative AI Tools

- ☐ For sparring in formulating the research question
  - ☐ For sparring in selecting theory and method
  - ☐ For feedback on own text
  - ☐ For generating alternative phrasings



- |   |
|---|
| <input type="checkbox"/> For getting started with writing         |
| <input type="checkbox"/> For better understanding a topic         |
| <input type="checkbox"/> As an aid in reading background material |
| <input type="checkbox"/> Proof reading of the report handed in    |
| <input type="checkbox"/> For identifying knowledge gaps           |
| <input type="checkbox"/> As help to initiate my/our search        |
| <input type="checkbox"/> For programming tasks                    |
| <input type="checkbox"/> For analyses of data                     |
| <input type="checkbox"/> For interpretation of data               |
| <input type="checkbox"/> For creating figures                     |
| <input type="checkbox"/> Other use (please specify):              |

*For each relevant area, explain how GAI was used*

*Reference examples can be found on DTU Library - <https://www.bibliotek.dtu.dk/en/publishing/reference-management/kunstig-intelligens/eksempler>*

*Briefly describe, for example, how the information was generated and explain how the output was used in your assignment.*



Date/Name/ Study number